

THE NATIONAL COUNCIL FOR TECHNICAL EDUCATION (NACTE)



FORM FOR EVALUATION OF TECHNICAL AWARDS

(To be filled by the **Applicant** of Award under evaluation)

INSTRUCTIONS:

1. Fill in the blanks, tick in boxes or strike out as appropriate and delete whichever inapplicable;
2. Please attach **Certified Copy(ies) of Certificate(s)** used as entry qualification and the Certified copy of the Award to be evaluated (Translation of the same in English language where applicable);
3. Attach Copy of **Curriculum** followed (Translation of the same in English language where applicable); and
4. Pay evaluation fee amounting to **Fifty Thousand (50,000/-) Tanzania Shillings for Certificates and Diploma programmes; One Hundred Thousand (100,000/=) Tanzania Shillings for Advanced Diploma and Bachelor Degree programmes; One Hundred and Fifty Thousands (150,000/=) Tanzania Shillings for Master's programmes** directly to NACTE offices situated at Plot No.719/1/4, Mikocheni Light Industrial Area, adjacent to Institute of Tax Administration (DSM) or deposit the same to the Bank Account shown below:

| | |
|------------------------|-------------------------------------------------|
| Account Number: | 0150096091004 |
| Account Name: | National Council for Technical Education |
| Bank Name: | CRDB Bank – Mlimani City Branch |

5. Send to NACTE, the **Original Bank deposit receipt** together with the attachments specified in 2 and 3 above.

PERSONAL PARTICULARS

1. Name: _____
2. Sex: _____ Date of Birth: _____ Nationality: _____
3. Contact Address: _____
4. Country: _____ District: _____ Region: _____
5. Mobile/Phone No: _____
6. E-mail address: _____

AWARD DETAILS

1. Award Title:

2. Name of the awarding Board / Institution:

3. (a) Name of the Institution that provided training leading to the award:

(b) State mode of training and receiving materials
(i) Open and Distance Learning (ODL) Mode []
(ii) Class/Convectional Mode []
(iii) Other (Specify): _____
4. Status of the institution that provided training leading to the award:-
 - (a) Academic Status:
 - (i) University []
 - (ii) Non-University []
 - (b) Ownership Status:
 - (i) Government []
 - (ii) Private []
 - (iii) Other [] (Specify): _____
 - (c) Registration and Recognition Status:
 - (i) Registered Fully []
 - (ii) Registered Partially []
 - (iii) Recognized Nationally []
 - (iv) Recognized Internationally []
 - (d) Accreditation Status:
 - (i) The Institution is accredited? Yes [], No []
 - (ii) Accredited by: _____

ENTRY QUALIFICATIONS

1. Minimum prescribed entry qualification to training institution referred in No. 1 above
(a) Secondary O-level [] (b) Secondary A-level [] (c) Other [] Specify;

2. Other Qualification of holder before commencement of course:

3. Extra qualifying examination taken to complement the qualification of holder? Yes []

No [] if yes, state which examination:

-
4. Duration of course: _____ weeks/months/years, taken on **full** / **part-time** basis.
 5. Subjects/Modules studied and their status (core[C]/supporting[S]/optional [O]/examinable [E])

YEAR ONE (1)

| SN | Name of Subject/Module | Status of the Subject / Module | | | |
|----|------------------------|--------------------------------|---|---|---|
| | | C | S | O | E |
| 1 | | | | | |
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| 13 | | | | | |
| 14 | | | | | |

YEAR TWO (2)

| SN | Name of Subject/Module | Status of the Subject / Module | | | |
|----|------------------------|--------------------------------|---|---|---|
| | | C | S | O | E |
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| 12 | | | | | |
| 13 | | | | | |
| 14 | | | | | |

YEAR THREE (3)

| SN | Name of Subject/Module | Status of the Subject / Module | | | |
|----|------------------------|--------------------------------|---|---|---|
| | | C | S | O | E |
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YEAR FOUR (4)

| SN | Name of Subject/Module | Status of the Subject / Module | | | |
|----|------------------------|--------------------------------|---|---|---|
| | | C | S | O | E |
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6. Indicate below the postal and e-mail address of the source where the curriculum used for training by the institution named under No. 2 above can be obtained:

PROGRESSION OF THE AWARD

1. Can you use the award under review to pursue further studies?
Yes [], No []

Give reasons:

2. Did the course leading to the award under review include industrial /field training?

Yes [], No [] If yes, for how long? _____

Explain briefly what this training involved:

DECLARATION OF THE APPLICANT

I _____ hereby declare that all the information given in this form is true to the best of my knowledge and understanding and I commit myself to full responsibility both Criminal and Civil if the information given hereinabove proves to be false.

Signature: _____ Designation: _____ Date: _____